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# MEMORANDUM VILLAGE OF NORTHBROOK

## POLICE DEPARTMENT

**TO:** RICHARD A. NAHRSTADT, VILLAGE MANAGER  
**FROM:** JASON BATALDEN, INTERNAL SERVICES ADMINISTRATOR  
**DATE:** August 8, 2017  
**SUBJECT:** RENEWAL OF SUBSCRIPTION WITH LEXIPOL, LLC

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Police Department staff has maintained and updated their departmental policy manual using an annual subscription service from Lexipol, Inc. of Aliso Viejo, California, since October 2011. Lexipol, Inc. offers an annual Online Service Agreement that has provided the department with updated, comprehensive policies and best practices for law enforcement personnel based on federal and state law, court decisions, legislation and emerging industry trends, in an effort to keep our department up to date in the ever-evolving field of public safety and law enforcement. To date, the Police Department has been satisfied with the services provided and recommends continuing use of this proprietary, sole source service.

Staff recommends that the Online Service Agreement (OSA) with Lexipol, Inc. be renewed so that the department will continue to receive policy updates and daily training bulletins. The cost of the one year subscription will be \$10,960. This is a budgeted item and funds are available in account 11-2100-543-00.

Staff will be present at the meeting on August 8th, should any questions arise.

## Resolution (ID # 4095)

BE IT RESOLVED by the President and Board of Trustees of the Village of Northbrook, County of Cook and State of Illinois, THAT:

### **A Resolution Authorizing the Renewal of Subscription with Lexipol, LLC of Aliso Viejo, CA**

is hereby adopted, as follows:

#### Section 1. Recitals.

Police Department staff has maintained and updated their departmental policy manual using an annual subscription service from Lexipol, Inc. of Aliso Viejo, California ("**Vendor**") since October 2011. The Vendor offers an annual Online Service Agreement ("**Subscription**") that provides updated, comprehensive policies and best practices based on federal and state law, court decisions, legislation and emerging industry trends, in an effort to keep our department up to date in the ever-evolving field of public safety and law enforcement. To date, the Police Department has been satisfied with the services provided and recommends continuing use of this proprietary, sole source service.

Based on these factors, Village staff recommends authorization of payment of the annual Subscription to the Vendor in the not-to-exceed amount of \$10,960 for FY 2017/18. Sufficient funds are available in Account No. 11-2100-543-00.

The President and the Board of Trustees have considered this expenditure and determined that it is in the best interests of the Village and the public to authorize the expenditure.

#### Section 2. Approval of Expenditure.

The Village Manager is hereby authorized and directed to pay the FY 2017/18 Subscription fees to the Vendor in the not to exceed amount of \$10,960.

Scheduled: 8/8/2017

ATTEST:

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Village President

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Village Clerk