



Board of Trustees

Regular Meeting

~ Minutes ~

1225 Cedar Lane
Northbrook, IL 60062
www.northbrook.il.us

Debbie Ford
(847) 664-4013

Tuesday, July 25, 2017

7:30 PM

Board Room

1. ROLL CALL

Attendee Name	Title	Status	Arrived
Muriel Collison	Trustee	Present	
Jason Han	Trustee	Present	
James Karagianis	Trustee	Present	
A.C. Buehler	Trustee	Present	
Kathryn Ciesla	Trustee	Present	
Bob Israel	Trustee	Absent	
Sandra Frum	Village President	Present	

2. PLEDGE OF ALLEGIANCE

3. MINUTES APPROVAL

A. Tuesday, July 11, 2017

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	James Karagianis, Trustee
SECONDER:	Kathryn Ciesla, Trustee
AYES:	Collison, Han, Karagianis, Buehler, Ciesla, Frum
ABSENT:	Bob Israel

4. SWEARING IN AND PROMOTION

1. Swearing in of New Paid-On-Call Firefighters and Promotion of Paid-On-Call Supervisor

Village Clerk Ford swore in the new Paid-on-Call Firefighters and Paid-on-Call Supervisor.

5. HEAR FROM AUDIENCE

Heather Ross stated that she has been a Northbrook resident for fourteen years and is a strong supporter of raising the minimum wage. Ms. Ross was wondering if any of the part-time or seasonal workers for the Village were making \$10 per hour. President Frum responded that there are no employees of the Village making less than \$10 per hour.

Julie Rosner would like the City of Northbrook to adopt a \$10 minimum wage. Surrounding towns which have already raised the minimum wage to \$10 will be attracting our workers if we don't raise the minimum wage. Please consider raising our minimum wage to a minimum of \$10 per hour.

Herb Brenner expressed that Skokie has already raised the minimum wage and he wants Northbrook to rescind the Ordinance to opt out.

6. MANAGER'S REPORT

Village Manager Nahrstadt reported that after twelve years of exceptional leadership and service, Chief Wernick has announced his retirement effective November 1, 2017.

Due to severe rains last week, there was catastrophic flooding along the Des Plaines River and in Lake County. Northbrook fared very well, but there was an incident on Lake Cook Road in front of Northbrook Court where flooding forced the road to be closed.

Village Manager Nahrstadt introduced Kelly Hamill, Director of Public Works. Mr. Hamill explained that Northbrook had received 3.75 inches of rain and two of those inches came down within a two-hour period between 9:00 a.m.-11:00 a.m. and that was on top of an inch of rain already received earlier that morning. Most roads were clear by the afternoon. We received eighty-one calls regarding flooded streets and two confirmed basements flooding. We also received fifteen calls regarding trees and fixed two water main breaks during this time. We had few to none in regards to phone calls from areas where the storm water projects were completed. The Cherry Lane underpass did not flood with that amount of rain.

Trustee Karagianis stated that he noticed a significant improvement in areas that normally would flood. President Frum stated years of planning and implementing the Village Stormwater Plan are achieving positive results with more projects planned for the future.

7. WARRANT LIST

Review and Approval of Payments to be Made

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kathryn Ciesla, Trustee
SECONDER:	James Karagianis, Trustee
AYES:	Collison, Han, Karagianis, Buehler, Ciesla, Frum
ABSENT:	Bob Israel

Review of Frontage Deposit Refund List Dated July 14, 2017

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kathryn Ciesla, Trustee
SECONDER:	James Karagianis, Trustee
AYES:	Collison, Han, Karagianis, Buehler, Ciesla, Frum
ABSENT:	Bob Israel

8. PRESIDENT'S REPORT

Tuesday, August 1st is "National Night Out" at Meadow Hill Pool from 6:00 p.m. - 9:00 p.m. which is run by the Police Department.

Northbrook Days starts next Wednesday August 2 - August 6, 2017. On Saturday from noon-2:00 p.m. the Village Board will be at the Hot Dog Booth.

9. CONSENT AGENDA

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James Karagianis, Trustee
SECONDER:	Muriel Collison, Trustee
AYES:	Collison, Han, Karagianis, Buehler, Ciesla, Frum
ABSENT:	Bob Israel

A. RESOLUTION NO. 2017-89

A Resolution Approving the Renewal of a Telecommunications Contract with CallOne

B. RESOLUTION NO. 2017-90

A Resolution Authorizing the Purchase of Water Meters and Associated Parts from Water Resources of Elgin, Illinois

C. RESOLUTION NO. 2017-91

A Resolution Authorizing the Procurement of Water Sample Testing Services from Suburban Laboratories, Inc. of Geneva, Illinois

D. RESOLUTION NO. 2017-92

A Resolution Approving the Procurement of SCADA Maintenance Services from Technical Support Associates

E. RESOLUTION NO. 2017-93

A Resolution Approving a Contract with GovHR USA of Northbrook, IL for Assistance with Police Chief Recruitment

F. ORDINANCE NO. 2017-28

An Ordinance Approving the Purchase of Three Fire Vehicles from Currie Motors of Frankfort, Illinois

G. ORDINANCE NO. 2017-29

An Ordinance Rezoning Property and Amending the District Zoning Map (1845-1847 Raymond Drive) (Plan Commission Docket No. PCD-17-06)

H. ORDINANCE NO. 2017-30

An Ordinance Granting a Special Permit for a Physical Fitness Facility in the ICS Industrial and Commercial Services District (1845 Raymond Drive – American Academy of Gymnastics Northbrook) (Plan Commission Docket No. PCD-17-06)

I. ORDINANCE NO. 2017-31

An Ordinance Rezoning Property and Amending the District Zoning Map (2165-2177 Shermer Road) (Plan Commission Docket No. PCD-17-07)

J. ORDINANCE NO. 2017-32

An Ordinance Amending the Northbrook Zoning Code (1988), As Amended, Regarding Signs in the ICS District (Plan Commission Docket No. 17-08B)

K. ORDINANCE NO. 2017-33

An Ordinance Granting Yard Variations (2165-2177 Shermer Road) (Plan Commission Docket No. PCD-17-07)

L. ORDINANCE NO. 2017-34

An Ordinance Granting Approval for Special Permits and a Parking Variation for a Music School (2165 Shermer Road – Intelligent Fingers Music Inc.) (Plan Commission Docket No. PCD-17-08)

M. ORDINANCE NO. 2017-35

An Ordinance Granting a Special Permit for a Physical Fitness Facility in the C-2 Neighborhood Commercial District (4155 Dundee Road – Burn Boot Camp Northbrook) (Plan Commission Docket No. PCD-17-09)

N. ORDINANCE NO. 2017-36

An Ordinance Granting a Level III Design Review Permit for Exterior Wall Sign at 1141 Church Street (Bach to Rock)

COMMITTEE REPORTS

None.

10. PLANNING/ZONING**A. *PRELIMINARY REVIEW - ZONING & DEVELOPMENT APPLICATIONS*****1. Preliminary Review of a Request by Leonidas Café for Approval of An Outdoor Seating Area on the Public Right-of-Way**

Mr. Tom Poupard presented a slide presentation with the plan proposed by Leonida's Cafe for an outdoor dining area. The area is just within the right-of-way. The area is approximately 230 sq. ft. The annual license fee would be \$1.00 per sq. ft. or \$230. Items identified by staff that needs to be addressed are raising the clearance of the umbrella and noting the fact that there is a sprinkler connection in the paved area.

Trustee Karagianis likes the idea of outdoor seating and is in favor of this.

Trustee Ciesla thinks there should be pavers rather than concrete. Mr. Poupard stated that concrete is less expensive than pavers. There will be planters around the seating area.

Trustee Han also feels this will make a nice addition to Northbrook.

Staff was directed to return with approval documents for the ROW license.

2. Preliminary Review of PRE-17-10, an Application Filed by Senior Lifestyle for 1000 Sunset Ridge Road, Requesting Relief to Amend the Previously Approved Phase Two of the Senior Living Facility.

Michaela Kohlstedt, Senior Planner reported that this is a 7.19 acre site which is currently Zoned RS - Residential Specialty. To the north is office, to the east is office and a hotel, to the south is the new storage facility and in the future, apartments and Lifetime Fitness and to the west is a former railroad right-of-way. Beyond that is R5 - Single Family Residential. The applicant is requesting preliminary review to amend the previously approved Phase II for the assisted living senior facility on the subject property. In 2002, Phase I was approved by the Village Board with approval of a future Phase II. Phase I is a five story assisted living facility with 156 units and 85 parking stalls. At that time, the applicant also received approval to construct in the future. Phase II would've been a 36,500 sq. ft. single story structure with thirty- two memory care units and ten additional parking spaces. Last year, the Village Board approved an additional 31 parking stalls, bringing the current site total to 118 parking spaces. When that was approved, there was a condition in the documents that said the applicant would need to return to amend the previously approved Phase II to be modified. The applicant is now proposing a 37,500 sq. ft. two-story structure and this would still be specific to memory care units. The previous Phase II was for 32 units, this one would be for 40 units but the applicant will be reducing the number of units in Phase I. So, the overall site total will remain at 188 units. The revised site plan will account for additional parking spaces which would bring the overall total to 143 stalls.

Trustee Karagianis feels that this proposal is better than the original site plan.

Trustee Buehler would like Ms. Kohlstedt to work with the Fire Department to look into sprinkling the unoccupied spaces in the attics.

Trustee Ciesla would like to see generators looked into and also would like to see something done at the crosswalk on Sunset Ridge and Midway Road. As that intersection is controlled by Cook County, staff will need to seek their permission.

This item was moved on to the Planning Commission.

11. PUBLIC SAFETY

No Report

12. ADMINISTRATION/FINANCE

No Report

13. PUBLIC WORKS

No Report

14. COMMUNICATIONS AND LEGISLATION

No Report

15. COMMUNITY AND SUSTAINABILITY

No Report

16. REMARKS FOR THE GOOD OF THE ORDER

No Remarks.

17. CLOSED SESSION

Trustee Karagianis moved, seconded by Trustee Ciesla to go into executive session to discuss personnel. On voice vote, all were in favor.

18. ADJOURN

Trustee Karagianis moved, seconded by Trustee Ciesla to adjourn the meeting at 8:16 pm. On voice vote, all were in favor.